



Onboarding Sheet

Solution Overview:

Pavin The Way's web based accounting product allows you to have ONE software solution to run your entire organization, accessible from anywhere, anytime. Your Ecommerce and Internal transactions are all processed within Pavin The Way's integrated web based business solution.

Integrated Shipping through Endicia gives you real-time rate quotes, address validation and automated U.S. Postal service shipping labels.

Pricing:

Plans start at just \$500/month plus \$250 / month per website. Customization and training is \$125 per hour. Pricing does not include an Endicia account. Additional carriers can be added instantly and at a low cost to any plan, any time.

You will be asked to subscribe to an Endicia LabelServer account through which you will pay for postage and postal insurance.

- From a web browser, access the Endicia account set up webpage via the following URL:

<https://account.endicia.com/partner?id=lpav>

- Follow the instructions for setting up an account on the Sign Up for Endicia page. Remember the temporary pass phrase you create during the sign up process. You will use this pass phrase later in the process.
- After completion of account set up, Endicia will send you a welcome email that includes your account number.

Pavin' The Way **Business Software**

Pavin' The Way (PTW) is an easy to use and fully featured online accounting software solution. We believe in giving you what you need to effectively run your business. Our software accommodates customizations, which allows us to integrate your unique business needs.

Contact Information:

John White

john@pavintheway.com

Toll Free - 877-803-1345

Local - 317-489-0642

Configuration Process:

Simply click the activate button within Pavin' The Way software or through the link in the Pavin' The Way profile on endicia.com. (see below)

User: Demo User [Hide Menu](#) **Pavin' The Way Software**

Home Supply Chain Sales Chain Receivables Payables GL Warehouse Projects Reports Configuration Logout

Last Viewed

Endicia® USPS Shipping



Below is a list of your warehouse facilities and status of Endicia® integration for each. Please click on the Activate button for each warehouse you would like to use Endicia® USPS services for. This service will allow you to get shipping quotes, track and create shipments for USPS® directly from Pavin The Way.

Warehouse	Status
PTW Demo Warehouse	Username: 123456 Buy Postage / Change Password
CA Warehouse	<input type="button" value="Activate / Register Endicia USPS Shipping"/>

Buy Postage For Username 123456

Enter the dollar amount you would like to purchase, numbers only, no commas or dollar signs.

Amount:

User: Demo User [Hide Menu](#) **Pavin' The Way Software**

Home Supply Chain Sales Chain Receivables Payables GL Warehouse Projects Reports Configuration Logout

Last Viewed

Endicia® USPS Shipping



Below is a list of your warehouse facilities and status of Endicia® integration for each. Please click on the Activate button for each warehouse you would like to use Endicia® USPS services for. This service will allow you to get shipping quotes, track and create shipments for USPS® directly from Pavin The Way.

Warehouse	Status
PTW Demo Warehouse	Username: 123456 Buy Postage / Change Password
CA Warehouse	<input type="button" value="Activate / Register Endicia USPS Shipping"/>

Configuration Process Continued:
Choose package type

Box Type:

Parcel

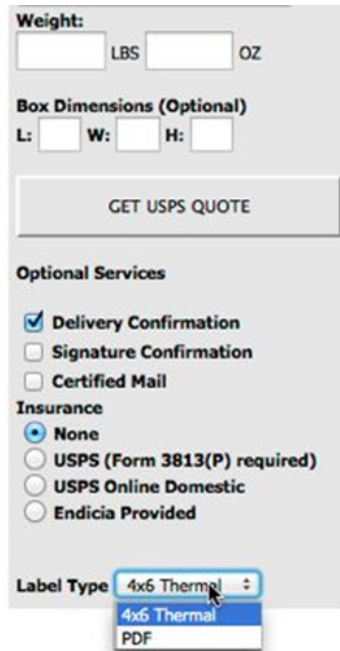
- Parcel
- Large Parcel
- Irregular Parcel
- Oversized Parcel
- Small Flat Rate Box
- Medium Flat Rate Box
- Large Flat Rate Box
- Flat Rate Envelope
- Card
- Letter
- Flat

Select mail class

<p>Box Type: Parcel</p> <p>Weight: 3 LBS 0 OZ</p> <p>Box Dimensions (Optional) L: 12 W: 12 H: 12</p> <p>GET USPS QUOTE</p>	Priority \$5.24	Express \$15.65
	MediaMail \$3.50	
	ParcelPost \$5.94	

Configuration Process:

Choose add-ons and select printer



Weight:
[] LBS [] OZ

Box Dimensions (Optional)
L: [] W: [] H: []

GET USPS QUOTE

Optional Services

- Delivery Confirmation
- Signature Confirmation
- Certified Mail

Insurance

- None
- USPS (Form 3813(P) required)
- USPS Online Domestic
- Endicia Provided

Label Type 4x6 Thermal
4x6 Thermal
PDF

Print postage



P	US POSTAGE AND FEES PAID	 endicia.com
	Oct 08 2012 Mailed from ZIP 35124 1 lb Priority Mail Rate Zone 4 CommercialBasePrice	
USPS PRIORITY MAIL		
[redacted] arkway f144		0004
SHIP TO: [redacted] 1185		
USPS TRACKING #		
	[redacted]	
940		39